



Your Family Tree: 25

GENERAL REGISTER OFFICE



The General Register Office (GRONI) is part of the Northern Ireland Statistics and Research Agency (NISRA) and is primarily concerned with the administration of the registration of births, deaths, marriages and civil partnerships. The registers themselves are not open to inspection, but information from them is supplied in the form of certificates. The GRONI does not engage in genealogical research although the records can contain valuable information for anyone compiling a family tree.

What information is available?

GRONI holds birth, death, marriage and adoption records. It also maintains a public search room where you can search computerised indexes. The index provides name, date and place of event.

Registration indexes held by GRONI include

- Births registered in Northern Ireland from 1 January 1864
- Deaths registered in Northern Ireland from 1 January 1864
- Non-Roman Catholic marriages from 1 April 1845 and all marriages from 1 January 1864.
- Adoptions recorded in the Adopted Children Register Northern Ireland from 1 January 1931.

Other records of births, deaths and marriages held:

Service Department registers
Marine register of births
Marine register of deaths
Consular returns of births
Consular returns of deaths

Foreign marriages
High Commissioner's returns
Consular returns of marriages
War deaths

How do you apply for birth, death, marriage and civil partnership certificates?

You can apply in person, by telephone or fax, or on-line at www.nidirect.gov.uk/gro or by post to the General Register Office, NISRA, Colby House, Stranmillis Court, Belfast, BT9 5RR. Personal applications are processed within 3 working days and postal, telephone, fax and on-line applications are processed within 7 working days. Application forms are available from the General Register Office, District Registrars' Offices, Citizens Advice Bureaux and PRONI or on-line.

Information required:

Birth Certificates	Full name of person whose birth certificate is required. Date and place of birth. Names of parents (including mother's maiden name).
Marriage and Civil Partnership Certificates	Full names of both parties (including bride's maiden name). Date and place of marriage/civil
Death Certificates	Full name of deceased. Date and place of death.

The GRONI can undertake a specific search provided they are given sufficient information about the person concerned. If the search is likely to be too time-consuming, the GRONI will not undertake the task. You will be expected to conduct the search personally or arrange for someone to search on your behalf.

Searches

General searching for can be carried out in person by anyone over 16 years of age.

Search only	For each 5 year period or part of it the cost is £6.00 .
Assisted Search	General search of the records assisted by a member of GRO staff for any period of years and any number of entries. However there is a waiting list for this service and bookings must be made in advance. The cost is £35.00 per hour.

Index Search

The indexes up to the present have now been computerised and are available for searching for a period not exceeding 6 hours. Cost is **£14.00**. This includes two verifications with the option of further verifications at **£4.00** each. Bookings are not required; however, we recommend that you book in advance during peak periods (e.g. June – August).

Indexes available

Birth Indexes, 1864 to present

Death Indexes, 1864 to present

Non-Catholic Marriage Indexes, 1845 to present

All Marriage Indexes, 1864 to present

Fees for Birth, Death and Marriage Certificates

Fees payable (*from June 2008*) for certificates and searches

Full certified copy of an entry of birth, death, marriage or civil partnership **£15.00**

Short birth certificate (shows only the surname, name, sex, date of birth and, *in most cases*, the district of birth) **£15.00**

Where two or more full certified copies of the same entry are applied for at the same time, the first copy will be charged at **£15.00** and any additional copies at **£8.00** each.

Priority Certificate – produced within one hour of application if applied for in person before 15:00 hours; applications received by post, telephone, fax or on-line before 12:00 hours will be issued by first class post on day of receipt **£20.00 + fee**

How to find the General Register Office

NISRA
Colby House
Stranmillis Court
Belfast
BT9 5RR

Phone: 0300 200 7890
(028 9151 3101 if calling from outside Northern Ireland)

Email: gro_nisra@finance-ni.gov.uk



Department for
Communities
www.communities-ni.gov.uk

Opening Hours

Mon-Wed and Fri 9:00am-
4:45pm
Thurs 10:00am-8:45pm
*(Please check in advance for
late evening opening)*

Public Record Office of Northern Ireland
2 Titanic Boulevard, Belfast, BT3 9HQ
Tel: (028) 9053 4800 Fax: (028) 9053 4900
Web-site: www.nidirect.gov.uk/proni
e-mail: proni@communities-ni.gov.uk